



## **GENERAL GUIDELINES FOR ADMISSION TO NAFTI DIPLOMA AND CERTIFICATE PROGRAMMES**

### **Application procedure**

- a.** Candidates may purchase the Form at a fee of GH¢120.00 (Local) and USD100 (Foreign) at the NAFTI campus or
- b.** Candidates may **download** the Admission Form on the NAFTI website: [www.nafti.edu.gh](http://www.nafti.edu.gh), print, complete the form and make payments upon submission. One can also post via EMS, and must attach the application fee in **Banker's Draft** payable to National Film and Television Institute.
- c.** The application fee is non-refundable.
- d.** No Application will be processed without the application fee.
- e.** The application form, together with supporting documents including photocopies of Certificates will not be returned to the applicant.

Please provide the following information:

- I. Certified True Copies of certificates and any other academic records
- II. One recent passport size photograph
- III. Attach a letter of Financial Support from your Guardian/Sponsor addressed to the Registrar of NAFTI if applicable.

**IMPORTANT: CANDIDATES ARE REQUESTED TO SEND THE COMPLETED APPLICATION FORM TO:**

**The Registrar  
National Film and Television Institute (NAFTI)  
Private Mail Bag  
General Post Office  
Accra.**

*Note: Governments, International Agencies, Broadcasting Organizations and other Film and Television Institutions, which may wish to sponsor a group of candidates for programmes at NAFTI should contact the Registrar.*



DIP20160.....

**NATIONAL FILM AND TELEVISION INSTITUTE**  
APPLICATION FORM FOR DIPLOMA PROGRAMMES

PRINT IN BLOCK LETTERS

1. Full Name: .....  
(Surname)

.....  
(First Name) (Other Names)

2. Current Postal Mailing Address: .....

.....

Home Telephone:..... Mobile:.....

Office Telephone:..... E-Mail:.....

*Attach Passport  
Size Photograph  
Here*

3. Date of Birth:..... Place of Birth: .....

4. Nationality:..... Sex:..... Marital Status:.....

5. Name and Postal Address of Guardian/Sponsor/Contact person: .....

.....

.....

Telephone (Home):..... (Office):..... (Mobile):.....

Fax:..... E-Mail:.....

6. Name and address of Educational Institutions attended with certificates obtained

No.	Name and Address	Year		Certificate Obtained
		From	To	
(i)				
(ii)				
(iii)				

Other Professional Courses:

(iv)

(v)

7. Indicate BECE/WASSCE/SSSCE, 'O' and 'A' Level grades obtained in each attempt in their respective columns:

Subject and Year	BECE	WASSCE/SSSCE Grades			'O' Level Grades			'A' Level Grades			Others, Please Specify

8. PROGRAMME PREFERENCE (Please tick one)

Diploma Programmes (52 weeks)       Top-Up Diploma Programme (26weeks)

9. FIELDS OF SPECIALIZATION (Please Tick One)

<input type="checkbox"/>	Diploma in Screenwriting	<input type="checkbox"/>	Diploma in Film and TV Production Design
<input type="checkbox"/>	Diploma in Directing	<input type="checkbox"/>	Diploma in Animation
<input type="checkbox"/>	Diploma in Editing	<input type="checkbox"/>	Diploma in Broadcast Journalism
<input type="checkbox"/>	Diploma in Sound Production	<input type="checkbox"/>	Diploma in Multimedia Production
<input type="checkbox"/>	Diploma in Cinematography	<input type="checkbox"/>	Diploma in Photography and Photo Journalism
<input type="checkbox"/>	Diploma in Television Production	<input type="checkbox"/>	Diploma in Documentary Film

10. Details of Experience in Media. (eg. Theatre, Film and Television etc.)

.....  
 .....  
 .....  
 .....

11. Other relevant skills including your leisure activities

.....  
 .....  
 .....

12. STATEMENT OF INTENTION: Briefly indicate why you are applying for this programme and what you hope to achieve at the end of it.

.....  
 .....  
 .....  
 .....

13. Supporting Materials: List below all Certificates (photocopies only), photographs, paintings, drawings, scripts, films/videos that you are sending with this application.

01 .....	06 .....
02 .....	07 .....
03 .....	08 .....
04 .....	09 .....
05 .....	10 .....

14. How do you intend to finance your studies at NAFTI?

i) Self-Sponsorship  ii) Guardian  iii) Others, please specify  .....

For ii) and iii), Please attach a letter of Financial Support.

15. Name three Referees (One of which may be the Head of your School or where you work)

NAME	ADDRESS	OCCUPATION

16. Language (Proficiency in English is a requirement). Please state whether you have a fluent, average or limited knowledge.

Language	Reading	Writing	Speaking
English			

**FOR FOREIGN STUDENTS ONLY**

17. State the currency in which your fees will be paid (US Dollars, Euros, Pound Sterling, etc):

.....  
 \_\_\_\_\_

**DECLARATION**

18. I certify that the information given on this Form and the accompanying materials are complete and accurate to the best of my knowledge. I understand that any misrepresentation will render my application null and void. I accept NAFTI's right to reject my application at any stage without giving specific reasons and I understand that the decision of NAFTI to reject the application is final.

Date: ..... Signature: .....

19.

FOR OFFICIAL USE ONLY	
Application Fee: .....	Quantification Vetted By:
Receipt No: ..... Date: .....	Name: Signature: ..... Date: